

## CHILD CARE CENTER - MILDLY ILL PROGRAM KEY INDICATOR TOOL (KIT) #1

Compliance areas not listed on this tool, but observed as deficient during the facility review, will be cited on the visit report.

### GENERAL COMPLIANCE AREAS (PRE-SCHOOL, INFANT, SCHOOL-AGE & MILDLY ILL)

REVIEW CATEGORY	REGULATION	COMPLIANCE INDICATOR DESCRIPTION
PHYSICAL PLANT	101238 (e)	<b>(Zero Tolerance)</b> All pools, spas, hot tubs, fish ponds, or simliar bodies of water shall be fenced or covered as specified to be inaccessible to children.
	101238 (g)(2)	<b>(Zero Tolerance)</b> Firearms and other weapons shall not be allowed or stored on the premises of a child care center.
	101238 (g)	Disinfectants, cleaning solutions, poisons and other items that are dangerous to children, shall be inaccessible to children.
	101238 (g)(1)	Storage areas for poisons shall be locked.
	101226 (e)(1)(A)	Medications shall kept in a safe place inaccessible to children.
	101239 (n)	Furniture and equipment shall be in good condition, free of sharp, loose, or pointed parts.
	101239 (o)	Playground equipment shall be in safe condition, free of sharp, loose or pointed parts.
	101238.2 (d)(2)	The surface of the outdoor activity space shall be maintained in a safe condition, and free of hazards.
	101239 (e)(4)	All toilets, handwashing, and bathing facilities shall be in safe and sanitary operating condition.
	101238.3 (b)	All floors shall be clean and safe.
	101227 (a)(18)	All kitchen, food-preparation and storage areas shall be kept clean, free of litter, rubbish and free of rodents and other vermin.
	101227 (a)(19)	All food shall be protected against contamination. Contaminated food shall be discarded immediately.
	101239 (f)(1)	All storage containers for solid waste, including moveable bins shall have tight-fitting covers that are kept on, and in good repair.
	101239.2 (a)	Uncontaminated drinking water shall be readily available both indoors and out.
	101238.2 (e)	The areas around or under high climbing equipment, swings, slides, and similar equipment shall be cushioned with material that absorbs a fall.
	101239 (q)	All materials and surfaces accessible to children shall be toxic free.
	101238.2 (d)(2)	Outdoor activity space surfaces shall be free of hazards.
	101238 (a)(1)	The licensee shall take measures to keep the facility free of flies, other insects and rodents.

REVIEW CATEGORY	REGULATION	COMPLIANCE INDICATOR DESCRIPTION
FACILITY ADMINISTRATION	101200 (a)	<b>(Zero Tolerance)</b> The Department has inspection authority as specified in Health & Safety Code sections 1596.852, 1596.853, and 1596.8535.
	101170.1 (a)	<b>(Zero Tolerance)</b> The Department shall notify a licensee to immediately terminate the employment of, or to remove/bar any person with specified convictions or for other reasons. The licensee shall comply with the notice.
	101161 (a)	<b>(Zero Tolerance)</b> The licensee shall not exceed the conditions, limitations and capacity specified on the license. (Cited as a Zero Tolerance Violation only when the approved capacity of the fire clearance is exceeded).
	101170 (e)(1)	Prior to working or volunteering in a licensed child care facility, all individuals subject to criminal record review shall obtain a clearance or criminal record exemption.
	101216 (f)	At least one person trained in CPR and Pediatric First Aid shall be present when children are at the facility or at offsite activities.
	101212 (b)	The name of the child care center director or fully qualified teacher(s) designated to act in the director's absence shall be reported to the Department within 10 days of a change.
	101229.1 (a)(1)	The person who signs the child in/out shall use their full legal signature and shall record the time of day.
EVALUATION OF CARE AND SUPERVISION	101161 (a)	The licensee shall not exceed the conditions, limitations and capacity specified on the license.
	101229 (a)(1)	<b>(Zero Tolerance)</b> No child(ren) shall be left without the supervision, including visual supervision, of a teacher at any time, except as specified in sections 101216.2 (e)(1) and 101230 (c)(1).
	101216.3 (a)	There shall be a ratio of one teacher supervising no more than 12 children in attendance except as specified in 101216.3 (b) and (c).
FACILITY RECORDS REVIEW	101221 (b)(5)	Each child's record shall contain information including, but not limited to the following: Name, address and telephone number of the child's authorized representative and of relatives or others who can assume responsibility for the child if the authorized representative cannot be reached when necessary.
	101227 (a)(6)	Menus shall be posted at least one week in advance in a place visible by the child's authorized representative, dated and kept on file for 30 days, and made available upon request.
	101217 (a)(11)	Each personnel record shall contain a health screening as specified in section 101216 (g).
	101221 (b)(8)	Each child's record shall contain a medical assessment.

MILDLY ILL PROGRAM (in addition to general compliance areas)		
REVIEW CATEGORY	REGULATION	COMPLIANCE INDICATOR DESCRIPTION
PHYSICAL PLANT	101626.2 (b)(1)	The isolation area shall be physically separate from the indoor activity area and shall be located to afford easy observation of, and access to, children requiring isolation.
	101638.3(b)	In combination centers with a Level I or Level II component for mildly ill children, indoor activity space for the Level I or Level II component shall be physically separate from indoor activity space for any other child care center component.
	101639 (e)	Notwithstanding Section 101239(b), the total licensed capacity of a center shall not exceed 10 mildly ill children for every toilet and hand washing sink.
	101639 (e)(2)	Toilets used by mildly ill school-age children shall provide for individual privacy.
	101639.2 (b)	Each child shall use a cup or bottle labeled with his/her name, or a single-use disposable cup.
ADMINISTRATION	101615 (b)	The director of a Level I or Level II child care center for mildly ill children shall, prior to employment, meet the requirements of Section 101615(b)(1) OR (b)(2)
EVALUATION OF CARE & SUPERVISION	101616.5 [c]	Ratio: There shall be a ratio of one teacher to every 3 infants in attendance.
	101616.5 (b)	Ratio: There shall be a ratio of one teacher to every 6 preschool children in attendance.
	101616.5 (d)	Ratio: There shall be a ratio of one teacher to every 8 school age children in attendance.
	101616.5 (e)	Ratio: When age groups are mixed, staffing ratio will be based on the youngest child in the group.
FACILITY RECORDS REVIEW	101621 (b)(5)	Each child's record shall contain the daily inspection form completed by the qualified staff who performed the inspection.
	101626 [c]	Each child shall have a written plan of care that is updated daily.

